

TENANTS RIGHTS AND RESPONSIBILITIES

You have the right to:

1. Apply for assistance (provided you have all necessary information needed to apply).
2. Expect the City of Covington Section 8 program to accept your application promptly (provided applications are being accepted).
3. Have assistance programs explained and your questions answered by a City of Covington Section 8 program employee.
4. Receive assistance, once you are deemed eligible, and advance to the top of the waiting list.
5. Request an appeal hearing if you disagree with any action of the City of Covington Section 8 program.
6. Confidential treatment of your private information.
7. Receive services, if eligible, regardless of your race, color, national origin, sex, age, religion, creed, mental or physical disability, or financial or familial status.
8. Continued assistance, once you are accepted as long as you are eligible.
9. Prompt and courteous service anytime you contact City of Covington Section 8 program.
10. Have safe, decent, and sanitary housing if you receive assistance.

It is your responsibility to:

1. Provide complete and accurate information.
2. Accurately complete the application and provide additional information as required within ten days.
3. Ask questions if you do not understand something about the program.
4. Respond promptly to any correspondence from City of Covington Section 8 program.
5. Provide any documentation of changes in the family situation as needed.
6. Not discuss your participation in the program with anyone except family and appropriate agencies.
7. Cooperate with City of Covington Section 8 program employees to include, but not limited to, inspectors, maintenance and office personnel.
8. Report for and participate in annual and interim re-certifications as required.
9. Be prompt and cooperative, and extend the same courteous attitude.
10. Maintain all utilities in your unit (unless owner provided) and maintain your unit as safe, decent, and sanitary housing.

